

# **Procedures For County-Aid Right of Way Acquisitions**

**Note: This document is a section of the County Transportation Manual, and is provided on this webpage as a reference document for informational purposes only. Any revisions herewith were reviewed and approved by ALDOT's County Transportation Engineer on December 12, 2002. Policies contained within this document are effective as of 12/12/02. Any questions related to the information contained within this document should be directed to ALDOT's County Transportation Engineer.**

## **RIGHT-OF-WAY ACQUISITION ON FEDERAL AID CONSTRUCTION PROJECTS**

The following procedures **MUST** be followed in acquiring right-of-way (ROW) on all Federal Aid Projects. **FAILURE TO FOLLOW THESE PROCEDURES IN ACQUIRING RIGHT-OF-WAY ON MAJOR COLLECTOR PROJECTS AFTER DECEMBER 1969, AND ON MINOR COLLECTOR AND LOCAL ROAD AND STREET PROJECTS AFTER JANUARY 4, 1975, WILL MAKE THE PROJECT INELIGIBLE FOR FEDERAL AID FUNDING.** The minimum right-of-way required when new or additional right-of-way is obtained is 24 meters unless there is adequate justification and approval by the Bureau of County Transportation for less. **No Federal or State aid will be provided for right-of-way acquisition.**

If right-of-way is to be acquired on a Federal Aid project, a cultural resource assessment must be submitted to the Bureau of County Transportation. State funded projects **do not** require this assessment.

1. **UNDER NO CIRCUMSTANCES SHOULD RIGHT-OF-WAY BE ACQUIRED BEFORE THE CATEGORICAL EXCLUSION IS APPROVED AND YOU ARE ADVISED TO PROCEED WITH RIGHT-OF-WAY ACQUISITION BY THE BUREAU OF COUNTY TRANSPORTATION.** Once the categorical exclusion is approved, the County Engineer will be notified by the Bureau of County Transportation to proceed with right-of-way acquisition.
2. It must be documented in the county's files that each affected property owner was fully informed of his/her right to receive just compensation for the acquisition of his/her property. If, after being so advised, the property owner is willing to donate, he/she should be asked to sign a form similar to the example on page 6.3. If the owner does not want to sign the form, it should be noted, and the County Engineer or negotiator should state on the form that the owner understood all of his/her legal options in the acquisition of his/her property.
3. If the owner donates the property, the county accepts his/her donation and processes the title to the property in the usual manner.
4. If the owner indicates he/she wants compensation and the property value is greater than \$5,000.00, then an appraisal **MUST** be made by a qualified appraiser and reviewed by a qualified review appraiser (for right of way acquisition of property values of \$5,000.00 or less, see Section 6 below). At this point, the Division office **MUST** be contacted for assistance before any further discussion with the property owner concerning compensation is conducted. This appraisal and appraisal review could at times indicate a zero offer. **IMPORTANT** – **The property owner much be given an opportunity to accompany the appraiser during the examination of his/her property.**
5. After this appraisal and review determines an amount to be offered, the County Engineer or his designee can negotiate for the property. This person must be someone other than the appraiser or review appraiser, except when the value of the acquisition is \$2,500.00 or less. This initial offer must conform to the amount contained in the review appraiser's determination of value. This offer must be furnished to the property owner in writing (see example on pages 6.4 and 6.5 – written offer to property owner). The breakdown of the offer at the end of this letter **MUST** be completed. This negotiation should be made promptly after the offer is determined. Any counteroffer considered reasonable by the County Engineer is to be recommended to the Division Right of Way Engineer for approval in accordance with ALDOT policy. If an agreement cannot be reached, then acquisition by condemnation should be proceeded in the usual manner. A record of the negotiations should be kept, which would include the date owners are contacted, amount of offer, etc. A copy should be furnished to the property owner and one copy should be retained in the county's file.

## **RIGHT-OF-WAY ACQUISITION ON FEDERAL AID CONSTRUCTION PROJECTS**

(continued)

6. When the property to be acquired has a value of \$5,000.00 or less and an official appraisal is not made, the forms shown on pages 6.6 and 6.7 should be used. The property owner must sign this form.

After the “Property Evaluation Report” form (example on page 6.8) has been completed, it should be submitted to the Division Right of Way Engineer for review and approval. After approval, the form will be returned to the county, and negotiations for the property can proceed.

7. As soon as the right-of-way has been acquired and recorded, a right-of-way recording Data letter giving property owners, date of acquisition, method acquired (donation, purchase, and/or condemnation), and deed book and page where recorded shall be submitted to the Bureau of County Transportation, through the appropriate Division. See example on page 6.12.
8. A right-of-way certification **MUST** be submitted to the Bureau of County Transportation, through the Division, at this time. If the right-of-way was purchased or condemned, provide in this letter a total cost. For newly acquired right-of-way where Federal guidelines were followed use example on page 6.16.

For projects where right-of-way was acquired prior to December 1969 (major collectors) or January 4, 1975 (minor collectors and local roads and streets), use the example on page 6.14. Submit one (1) originally signed copy to the Bureau of County Transportation, through the Division.

If ROW was acquired after December 1969 (major collectors) and January 4, 1975 (minor collectors and local roads and streets) and the ROW was acquired for a previously constructed Federal Aid project, submit a ROW certification similar to the one on page 6.15.

9. All ROW work involving displacement and relation of occupants will be performed by the appropriate Division personnel.

**EXAMPLE LETTER TO PROPERTY OWNERS**

\_\_\_\_ COUNTY  
COUNTY ENGINEERING DEPARTMENT  
\_\_\_\_, ALABAMA

Property Owner's Name & Address

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dear Sir:

RE: Project No. \_\_\_\_\_  
Tract No. \_\_\_\_\_  
\_\_\_\_\_ County

\_\_\_\_\_ County is in the process of acquiring Rights-of-Way for the purpose of constructing the above referenced project.

The proposed construction of this project will necessitate the acquisition of approximately \_\_\_\_\_ acre(s) of your property, which is identified as Tract No. \_\_\_\_\_ on our Right-of-Way map. The County recognizes the value of your property, and it is generally known that property along an improved road brings a higher price and is in greater demand than similarly situated property on an unimproved route, all other factors being equal.

If you are in agreement with the above and desire to donate the property for the Right-of-Way on this property, please acknowledge same by signing the lower portion of this letter in the space provided.

Yours truly,

County Engineer  
\_\_\_\_\_ County

**ACKNOWLEDGEMENT:**

This is to certify that I have been advised of my right to receive just compensation based on an appraisal made of my property and that I am in agreement with the contents of the above letter.

\_\_\_\_\_  
Property Owner

\_\_\_\_\_  
Date

**EXAMPLE OF WRITTEN OFFER TO PROPERTY OWNERS WHEN APPRAISAL IS MADE**

\_\_\_\_\_  
COUNTY  
COUNTY ENGINEERING DEPARTMENT  
\_\_\_\_\_, ALABAMA

Property Owner's Name & Address

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dear Sir:

RE: Project No. \_\_\_\_\_  
Tract No. \_\_\_\_\_

\_\_\_\_\_ County is in the process of acquiring Rights-of-Way for the purpose of constructing the above referenced projects.

The proposed construction of this project will necessitate the purchase of approximately \_\_\_\_\_ acre(s) of your property, which is identified as Tract No. \_\_\_\_\_ on our Right-of-Way map. We have had your property appraised by a qualified independent or staff real estate appraiser, who was instructed to make a careful study of all legally compensable elements of value which contribute to the present worth of your property. He was also instructed to carefully consider the effect of the project on the value of your remaining lands and improvements, if any. A breakdown of the offer due you is given below.

Should this offer not be acceptable, and no reasonable compromise can be reached, it will be necessary to acquire your property by exercising the right of Eminent Domain as set out by Alabama Law. In such proceedings, a petition of condemnation is filed in the Probate County of \_\_\_\_\_ County. The Probate Court appoints a three-member commission to indicate the price to be paid by the County. These commission members view the property, hear testimony from both sides, and then arrive at their estimate of value. Should you or the County be dissatisfied with the price set by the commission, either party may request a trial in the Circuit Court. This action must be taken promptly as the Courts specify a time limit for taking such appeals. The valuation set by the Circuit Court is binding on both parties unless it can be established that some part of the court proceedings was irregular, in which case an appeal by either your or the County may result in a second trial.

The person delivering this letter to you is employed by the \_\_\_\_\_ County Engineering Department. He/she can explain to you the elements of value which constitute our offer and the effect of the Right-of-Way acquisition on your remaining property, if any. This person is also in a position to answer your questions relative to the procedure outlined above.

Yours truly,

County Engineer

**EXAMPLE OF WRITTEN OFFER TO PROPERTY OWNERS (Continued)**

Delivered By: \_\_\_\_\_ - Negotiator

Date Delivered: \_\_\_\_\_

Received By: \_\_\_\_\_ - Owner

Date Received by Owner: \_\_\_\_\_

**BREAKDOWN OF OFFER**

Land - - - - - \$ \_\_\_\_\_

Improvements - - - - - \$ \_\_\_\_\_

Damages to Remaining Land  
and/or Improvements - - - - - \$ \_\_\_\_\_

Cost of Relocating Improvements - - - - - \$ \_\_\_\_\_

County's Contractor to Relocate

\_\_\_\_\_

\_\_\_\_\_

Sub Total \$ \_\_\_\_\_

Less Enhancement to Remaining Land - - - - - \$ \_\_\_\_\_

TOTAL AMOUNT OF OFFER DUE - - - - - \$ \_\_\_\_\_

**EXAMPLE OF WRITTEN OFFER TO PROPERTY OWNERS WHEN NO APPRAISAL IS MADE**

\_\_\_\_\_, COUNTY  
COUNTY ENGINEERING DEPARTMENT  
\_\_\_\_\_, ALABAMA

Property Owner's Name & Address

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dear Sir:

RE: Project No. \_\_\_\_\_  
Tract No. \_\_\_\_\_

\_\_\_\_\_ County is in the process of acquiring Rights-of-Way for the purpose of constructing the above referenced projects.

The proposed construction of this project will necessitate the purchase of approximately \_\_\_\_\_ acre(s) of your property, which is identified as Tract No. \_\_\_\_\_ on our Right-of-Way map. We have estimated the value of your property that is needed for construction of the above referenced project. A breakdown of the offer due you is given below.

Should this offer not be acceptable, and no reasonable compromise can be reached, it will be necessary to acquire your property by exercising the right of Eminent Domain as set out by Alabama Law. In such proceedings, a petition of condemnation is filed in the Probate Court of \_\_\_\_\_ County. The Probate Court appoints a three-member commission to indicate the price to be paid by the County. These commission members view the property, hear testimony from both sides, and then arrive at their estimate of value. Should you or the County be dissatisfied with the price set by the commission, either party may request a trial in the Circuit Court. This action must be taken promptly as the Courts specify a time limit for taking such appeals. The valuation set by the Circuit Court is binding on both parties unless it can be established that some part of the court proceedings was irregular, in which case an appeal by either you or the County may result in a second trial.

The person delivering this letter to you is employed by the \_\_\_\_\_ County Engineering Department. He/she can explain to you the elements of value which constitute our offer and the effect of the Right-of-Way acquisition on your remaining property, if any. This person is also in a position to answer your questions relative to the procedure outlined above.

Yours truly,

County Engineer

**EXAMPLE OF WRITTEN OFFER TO PROPERTY OWNERS (Continued)**

Delivered By: \_\_\_\_\_ - Negotiator

Date Delivered: \_\_\_\_\_

Received By: \_\_\_\_\_ - Owner

Date Received by Owner: \_\_\_\_\_

Page Two

**BREAKDOWN OF OFFER**

Land - - - - - \$ \_\_\_\_\_

Improvements - - - - - \$ \_\_\_\_\_

Damages to Remaining Land  
and/or Improvements - - - - - \$ \_\_\_\_\_

Cost of Relocating Improvements - - - - - \$ \_\_\_\_\_

County's Contractor to Relocate

\_\_\_\_\_  
\_\_\_\_\_

Sub Total \$ \_\_\_\_\_

Less Enhancement to Remaining Land - - - - - \$ \_\_\_\_\_

TOTAL AMOUNT OF OFFER DUE - - - - - \$ \_\_\_\_\_

**PROPERTY EVALUATION REPORT**

(Compensation for land and minor site improvements is \$ 5,000.00 or less, exclusive of minor cost to cure items whose value does not exceed \$ 5,000.00)

Project No.  
Tract No.  
County

Owner(s): \_\_\_\_\_  
Address of Property: \_\_\_\_\_

**This is 'in effect' an appraisal waiver as described in 49 CFR Part 24.102 (c). The value determination assigned to this tract is based on a review of:**

- ☐ The comparable sales in the report on Tract No. \_\_\_\_\_, Project No. \_\_\_\_\_, \_\_\_\_\_ County.
- ☐ Comparable sales number \_\_\_\_\_ in the Master File of name of appraiser, Project No. \_\_\_\_\_, \_\_\_\_\_ County.
- ☐ Data contained in the project files in the County Engineer's Office of \_\_\_\_\_ County.

**AMOUNT OF ESTIMATE:**

\_\_\_\_\_ unit of area @ \$ \_\_\_\_\_ unit of area = \$

Minor site improvements: list each with assigned amount = \$

Cost to Cure Items: list each with assigned amount = \$ \_\_\_\_\_

Total = \$

Evaluator: \_\_\_\_\_

type name here

County Engineer or applicable title

Date of Evaluation: \_\_\_\_\_

**APPROVAL:**

I have reviewed this estimate and hereby approve (an offer in the above listed amount) OR (a \$ **500.00** minimum payment offer) for negotiations.

\_\_\_\_\_  
type name  
Division Right of Way Engineer

Date: \_\_\_\_\_

The following is the minimum requirements for proper completion of the County Property Evaluation Form. The form may be expanded to legal size or a second page to allow room for inclusion of all needed information.

**A property plat is not required with the submission of each separate tract form when a right of way map is submitted. It is suggested this map conform to the ALDOT mapping standards published in the Engineering Section on the Right of Way Bureau website. However, at a minimum, the map should identify the project location, specific tract numbers, the owner's name, the total "before", "after", and "acquired" areas of the affected tract, clearly labeled existing and acquired right of way, and labeled topography of any buildings or minor site improvements within or near the area of acquisition. A separate plat attached to each report will be required containing the above stated information if no map is submitted for the ALDOT review.**

<div>Describe to extent it may be located on the ground</div> <div>If this item is selected, an in house file must be maintained which includes sales, tax data, etc., for ALDOT review</div> <div>List each improvement with its assigned value. List acquired amounts of item, i.e. 200 LF of fence, if appropriate.</div> <div>List each item with its assigned cost to cure. List acquired amounts of item, i.e. 200 LF of fence, if appropriate. Specify any items that will be replaced by the County.</div>	<div>Form A-7A (for County Use Only)</div> <div><b>PROPERTY EVALUATION REPORT</b> (Compensation for land and minor site improvements is \$ 5,000.00 or less, exclusive of minor cost to cure items whose value does not exceed \$ 5,000.00)</div> <div>Project No. <input type="text"/> Tract No. <input type="text"/> County <input type="text"/></div> <div>Owner(s): <input type="text"/> Address of Property: <input type="text"/></div> <div>This is 'In effect' an appraisal waiver as described in 49 CFR Part 24.102 (c). The value determination assigned to this tract is based on a review of:</div> <div><input type="checkbox"/> The comparable sales in the report on Tract No. <input type="text"/>, Project No. <input type="text"/>, <input type="text"/> County.</div> <div><input type="checkbox"/> Comparable sales number <input type="text"/> in the Master File of name of appraiser, Project No. <input type="text"/>, <input type="text"/> County.</div> <div><input type="checkbox"/> Data contained in the project files in the County Engineer's Office of <input type="text"/> County.</div> <div>AMOUNT OF ESTIMATE: <input type="text"/> unit of area @ \$ <input type="text"/> unit of area = \$ <input type="text"/></div> <div>Minor site improvements: list each with assigned amount = \$ <input type="text"/></div> <div>Cost to Cure Items: list each with assigned amount = \$ <input type="text"/></div> <div>Total = \$ <input type="text"/></div> <div>Evaluator: <input type="text"/> type name here County Engineer or applicable title</div> <div>Date of Evaluation: <input type="text"/></div> <div><b>APPROVAL:</b> I have reviewed this estimate and hereby approve (an offer in the above listed amount) OR (a \$ 500.00 minimum payment offer) for negotiations.</div> <div><input type="text"/> type name Division Right of Way Engineer</div> <div>Date: <input type="text"/></div>	<div>Federal Aid Project No. <input type="text"/></div>
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**ALABAMA DEPARTMENT OF TRANSPORTATION  
PRELIMINARY PROJECT RELOCATION ANALYSIS**

(To be prepared prior to Corridor Public Hearing)

Project No.  
Description

County:  
Alternate No.

**DISPLACEMENT AND REPLACEMENT HOUSING INVENTORY ESTIMATE**

<b>ESTIMATED NUMBER DISPLACED</b>					<b>INCOME LEVEL</b>				
				<b>Minority</b>					<b>Over</b>
<b>Type of Displacees</b>	<b>Owners</b>	<b>Tenants</b>	<b>Total</b>	<b>Own.</b>	<b>Ten.</b>	<b>*0-15</b>	<b>15-30</b>	<b>30-50</b>	<b>50</b>
Individuals and Families									
Businesses									
Farms									
Non-Profit Organizations									
Signs									

<b>OWNERS</b>	<b>VALUE OF DWELLING</b>				
<b>DISPLACED DWELLINGS</b>	<b>*0-40</b>	<b>40-60</b>	<b>60-80</b>	<b>80-100</b>	<b>Over 100</b>
1 - 3 BEDROOMS					
4 - OVER BEDROOMS					
<b>AVAILABLE DWELLINGS</b>					
1 - 3 BEDROOMS					
4 - OVER BEDROOMS					

<b>TENANTS</b>	<b>MONTHLY RENTAL RATE</b>				
<b>DISPLACED UNITS</b>	<b>\$0-150</b>	<b>\$151-300</b>	<b>\$301-400</b>	<b>\$401-500</b>	<b>\$501 +</b>
1 - 3 BEDROOMS					
4 - OVER BEDROOMS					
<b>AVAILABLE UNITS</b>					
1 - 3 BEDROOMS					
4 - OVER BEDROOMS					

Items numbered 1 through 7 on the back of this form must be answered and explained. Number the corresponding responses and attach additional pages as needed.

I certify that the above is a realistic estimate.

Date: \_\_\_\_\_ Signed: \_\_\_\_\_ Title: Division Relocation Officer

(Submit in duplicate to Bureau of Right of Way)

Attached: Narrative Explanations

\*Denotes Thousands

\*\*DSS dwellings currently available.

## **FORM ROW-RA-1 (continued on back)**

The information listed below must be furnished as a narrative analysis to the extent appropriate for the project and in accordance with 49 CFR 24.205 and Paragraph G, Section I, of the State's Relocation Assistance Manual.

1. As estimate of the number of households to be displaced, including the family characteristics (e.g. Minority, ethnic, handicapped, elderly, large family, income level and owner/tenant status). However, where there are very few displacees, information on race, ethnicity and income levels should not be included in the EIS to protect the privacy of those affected.
2. A discussion comparing available (decent, safe and sanitary) housing in the area with the housing needs of the displacees. The comparison should include: (1) price ranges, (2) sizes (number of bedrooms), and (3) occupancy status (owner/tenant).
3. A discussion of any affected neighborhoods, public facilities, non-profit organizations and families having special composition (e.g. ethnic, minority, elderly, handicapped or other factors) which may require special relocation considerations and the measures proposed to resolve these relocation concerns.
4. A discussion of the measures to be taken where the existing housing inventory is insufficient, does not meet relocation standards or is not within the financial capability of the displacees. A commitment to the last resort housing should be included when sufficient comparable replacement housing may not be available.
5. As estimate of the numbers, descriptions, types of occupancy (owner/tenant) and sizes (number of employees) of businesses and farms to be displaced. Additionally, the discussion should identify: (1) sites available in the area to which the affected businesses may relocate. (2) Likelihood of such relocation, and (3) potential impacts on individual businesses and farms caused by displacement or proximity of the proposed highway if not displaced.
6. A discussion of the results of contacts, if any, with local governments, organizations, groups and individuals regarding residential and business relocation impacts, including any measures or coordination needed to reduce general and/or specific impacts. These contacts are encouraged for projects with large numbers of relocatees or complex relocation requirements. Specific financial and incentive programs or opportunities (beyond those provided by the Uniforms Relocation Act) to residential and business relocatees to minimize impacts may be identified, if available through other agencies or organizations.
7. A statement that: (1) the acquisition and relocation program will be conducted in accordance with the Uniform Relocation Assistance and Real Property Acquisition Act of 1970, as amended by the Surface Transportation & Uniform Relocation Assistance Act of 1987, and (2) relocation resources are available to all residential and business relocatees without discrimination.

**RIGHT-OF-WAY RECORDING DATA LETTER (ACQUIRED) - EXAMPLE**

P. O. Box 159

OFFICE OF  
DALE COUNTY ENGINEER  
OZARK, ALABAMA 36361

TELEPHONE 774-5875

October 28, 1994

Mr. John F. Courson  
County Transportation Engineer  
Alabama Department of Transportation  
Montgomery, AL 36130

RE: DCP-23-10-94  
BRZ-2300 ( )  
Dale County

Dear Mr. Courson:

Listed below are the property owners from which right-of-way was acquired for the above referenced project. Listed opposite of the property owners are the dates of acquisition, methods of acquisition, deed books and page numbers of recording.

<u>PROPERTY OWNER</u>	<u>ACQUISITION</u>	<u>METHOD ACQUIRED</u>	<u>DEED BOOK &amp; PAGE NUMBER</u>
George Newman	7/19/94	Donated	Book 183 Page 705
Sarah Nell Richter	7/8/94	Donated	Book 183 Page 707
Curtis N. Perters, Jr.	7/19/94	Donated	Book 183 Page 703

If further information is needed, please advise.

Very truly yours,

Guy E. Payne  
County Engineer

**RIGHT -OF-WAY RECORDING LETTER (EXISTING) – EXAMPLE**

**(DATE)**

Mr. John F. Courson  
County Transportation Engineer  
Alabama Department of Transportation  
1409 Coliseum Boulevard  
Montgomery, AL 36130-3050

Dear Sir:

RE: Project No. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ County

The basic R.O.W. width of the above subject proposed project is 85.344 meters, 42.672 meters each side of the centerline. The R.O.W. was acquired in 1963 by Henry County as Project No. SACP-7609-A and recorded in Deed Book No. 65, Pages 31 and 32 in the Henry County Courthouse. No additional R.O.W. is needed.

\_\_\_\_\_  
County Engineer

**RIGHT-OF-WAY CERTIFICATION- EXAMPLE**  
(date)

Mr. John F. Courson  
County Transportation Engineer  
Alabama Department of Transportation  
1409 Coliseum Boulevard  
Montgomery, AL 36130-3050

Dear Mr. Courson:

RE: Project No. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ County

I hereby certify that \_\_\_\_\_ County, Alabama, acquired this Right-of-Way for the above referenced project prior to the effective date of provisions of the relocation assistance and land acquisition directive as contained in Volume 7 of the Federal Aid Highway program Manual. No additional Right-of-Way was acquired.

Signed \_\_\_\_\_

Title \_\_\_\_\_  
(County Engineer,  
Chairman – County Commission,  
or Judge of Probate)

## **RIGHT-OF-WAY CERTIFICATION - EXAMPLE**

BIBB COUNTY ENGINEER  
11 CHURCH STREET  
CENTREVILLE, ALABAMA 35042

April 28, 1994

Mr. John F. Courson  
County Transportation Engineer  
Alabama Department of Transportation  
1409 Coliseum Boulevard  
Montgomery, AL 36130

RE: Project STPNU-0420( )  
BCP 04-47-93  
County Road #1  
Bibb County  
Right-of-Way Certification

Dear Mr. Courson:

I hereby certify that Bibb County has complied with the applicable provisions of the Uniform Relocation Assistance and Real Property Acquisition Regulations for Federally Assisted Programs for the above referenced project, as contained in 49 CFR, Part 24 (Code of Federal Regulations).

Bibb County acquired 80' of right-of-way, for this road, in 1970, as part of Project F.A.S. S-0408(101).

Your approval of this certification is hereby requested, in order that we may proceed with advertisements for bids for physical construction of this project.

Very truly yours,

Harvey A. Flamholtz, P.E.  
Bibb County Engineer

**RIGHT-OF-WAY CERTIFICATION- EXAMPLE**

(Date)

Mr. John F. Courson  
County Transportation Engineer  
Alabama Department of Transportation  
1409 Coliseum Boulevard  
Montgomery, AL 36130-3050

Dear Mr. Courson:

RE: Project No. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ County

I hereby certify that \_\_\_\_\_ County has complied with the applicable provisions of the Uniform Relocation Assistance and Real Property Acquisition Regulations for Federally Assisted Programs for the above referenced project as contained in 49 CFR, Part 24 (Code of Federal Regulations).

There was/were \_\_\_\_\_ property owner(s).

- (    )    Donated
- (    )    Purchased    (Total Price \$ \_\_\_\_\_)
- (    )    Condemned    (Total Price \$ \_\_\_\_\_)

Your approval of this certification is hereby requested in order that we may proceed with advertisements for bids for physical construction of this project.

Signed \_\_\_\_\_  
Title \_\_\_\_\_  
(County Engineer,  
Chairman – County Commission,  
Or Judge of Probate)